



2024-2025 Texas Education for Homeless Children and Youth

Competitive Grant Application: Due 11:59 p.m. CT, April 23, 2024

NOGA ID

Application stamp-in date and time

TEA will only accept grant application documents by email, including competitive grant applications and amendments. Submit grant applications and amendments as follows:

Competitive grant applications and amendments to competitivegrants@tea.texas.gov

McKinney Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX, Part A of the ESSA (42 U.S.C. 11431 et seq)

Authorizing legislation:

Grant period: From **09/01/2024** to **08/31/2025** Pre-award costs: **ARE NOT** permitted for this grant

Required attachments: Refer to the program guidelines for a description of any required attachments.

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

1. Applicant Information

Name of organization

CDN Vendor ID ESC UEI

Address City ZIP Phone

Primary Contact Email Phone

Secondary Contact Email Phone

2. Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
- Debarment and Suspension Certification
- General Provisions and Assurances
- Lobbying Certification
- Application-Specific Provisions and Assurances
- ESSA Provisions and Assurances requirements

Authorized Official Name Title Email

Phone Signature Date

Grant Writer Name Signature Date

Grant writer is an employee of the applicant organization. Grant writer is not an employee of the applicant organization.

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3. Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant.

Check the box below if applying as fiscal agent. See Program Guidelines for SSA limitations for this grant.

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. Complete the attached **TEHCY ESC SSA Member Chart**, see the Program Guidelines for further guidance on completing the attachment.

4. Identify/Address Needs

List up to three quantifiable needs, as identified in your needs assessment, that these program funds will address. Describe your plan for addressing each need.

Quantifiable Need	Plan for Addressing Need
Reduce barriers to attendance and achievement for homeless and unaccompanied children and youth.	Provide required clothing, supplies, and transportation (extraordinary or emergency assistance) necessary to enable homeless children and youth to attend school, stay in school and promote positive academic performance to all identified students who request such services.
Decrease the dropout rate of 12.5% for homeless students in grades 7 - 12.	Utilize external partners to provide tutoring in critical areas at shelter sites to offer additional academic support, tailored to the needs of homeless students. Provide access to technology and internet connectivity for remote learning.
Over 50% of district personnel require training on the enrollment requirements, sensitivity and awareness, and identification of students experiencing homelessness.	Provide campus staff such as Registrars, Student Information Representatives, Clerks and other district stakeholders with comprehensive trainings covering enrollment requirements, sensitivity and awareness, and identification of homeless students and incorporate relevant laws, regulations, and district policies related to homelessness, including the McKinney-Vento Homeless Assistance Act.

5. SMART Goal

Describe the summative SMART goal you have identified for this program (a goal that is Specific, Measurable, Achievable, Relevant, and Timely), either related to student outcome or consistent with the purpose of the grant.

To implement a sustainable, intervention-based program for over 8,000 (to date) identified homeless and unaccompanied youth which encompasses compliance, advocacy, resource coordination, and outreach by the end of the 2024 - 2025 school year.

6. Measurable Progress

Identify the benchmarks that you will use at the end of the first three grant quarters to measure progress toward meeting the process and implementation goals defined for the grant.

First-Quarter Benchmark

1. Number of homeless and unaccompanied youth identified and documented within the district's records system.
2. Completion of initial training sessions for district personnel on homelessness awareness, compliance with relevant laws, and resource coordination.
3. Development of a comprehensive outreach plan, including strategies for reaching homeless and unaccompanied youth and connecting them with support services.

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8. Measurable Progress (Cont.)

Second-Quarter Benchmark

1. Percentage of identified homeless and unaccompanied youth who have been connected with appropriate support services, such as housing assistance, food programs, and educational support.
2. Implementation of advocacy efforts aimed at addressing systemic barriers faced by homeless and unaccompanied youth within the school district and community.
3. Coordination of resources and partnerships with local organizations, agencies, and stakeholders to enhance support services for homeless and unaccompanied youth.
4. Expansion of outreach efforts to engage with additional homeless and unaccompanied youth who may not have been previously identified.

Third-Quarter Benchmark

1. Evaluation of program effectiveness and supports to decrease the dropout rate through surveys, and data analysis to assess the impact on academic outcomes, attendance rates, and overall well-being of homeless and unaccompanied youth.
2. Implement additional supports necessary to encourage students experiencing homelessness and unaccompanied youth to stay in school and graduate.

7. Project Evaluation and Modification

Describe how you will use project evaluation data to determine when and how to modify your program. If your benchmarks or summative SMART goals do not show progress, describe how you will use evaluation data to modify your program for sustainability.

The Grants Implementation Team, composed of HISD's Grant, Accounting, Budgeting, Research and Accountability and Title I departments, and the Homeless Liaison will meet quarterly to evaluate the Homeless Education Office (HEO) program's implementation and track progress in order to initiate any necessary modifications to the project. Data collection will be gathered and maintained primarily by the district's student information system (SIS), where student information and performance records are stored. Data is currently reviewed and analyzed weekly to determine which students need additional interventions during the campus-based At Risk meetings. Services will be coordinated to specifically tailor interventions to struggling students. Dropout demographic data will also be used to determine appropriate interventions to address specific campus needs. To increase the accuracy of the number of students identified and coded as homeless in the SIS, staff will increase the number of campus audits from monthly to weekly for campuses who fail to accurately identify/code students. HEO staff will work in collaboration with the Attendance and Dropout Prevention/ Recovery programs to provide additional supports. To ensure that an increase in the number of homeless students provided comprehensive services and/or referrals takes place, the following strategies will be implemented by staff: (1) increase trainings and professional development to district staff (2) increase outreach efforts and home visits to identified families who need additional resources/ supports, (3) increase follow up efforts for parents refusing services, and (4) increase case management services for unaccompanied youth to ensure that they are properly identified and provided the appropriate services. In order to reduce the dropout rates among homeless children and youth in grades 7 through 12, staff will enhance training for campus personnel to better identify and support students living in homeless situations. This includes providing training and technical assistance for implementing ongoing dropout recovery strategies in collaboration with Coordinators at Sunrise Centers district wide. Additionally, there will be increased scrutiny of campus withdrawal processes and coding procedures during the weekly At – Risk meetings, ensuring that the specific needs of students in special populations are adequately addressed.

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8. Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance that they accept and will comply with [Every Student Succeeds Act Provisions and Assurances](#) requirements
4. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2024-2025 Texas Education for Homeless Children and Youth Program Guidelines.
5. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2024-2025 Texas Education for Homeless Children and Youth Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
7. The applicant provides assurance that all data requests from TEA and any entity acting on the behalf of TEA are accurately and promptly reported.
8. The applicant provides assurance that performance evaluation reports are submitted for each year grant funds are received.
9. The applicant provides assurance that fiscal monitoring reports are submitted for each year grant funds are received.
10. The applicant provides assurance that the use of subgrant funds will comply with section 11432(g)(3) through (7) of the McKinney-Vento Homeless Assistance Act.
11. The applicant provides assurance that all homeless children and unaccompanied youth have equal access to the same free, appropriate public education, including public prekindergarten programs in accordance with TEC 29.153, as provided to other children and youth.
12. The applicant provides assurance that it will review and revise any policies that may act as barriers to the identification, enrollment, and retention of homeless children and unaccompanied youth; including policies related to outstanding fees, fines, absences, proof of residency, immunizations, birth certificates, guardianships, school records, transportation and other documentation.
13. The applicant provides assurance that it will provide access to educational and other services needed for homeless children and unaccompanied youth, to ensure that such children and youth have an opportunity to meet the same challenging state academic standards to which all students are held.

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8. Statutory/Program Assurances (Cont.)

14. The applicant provides assurance that all homeless children and unaccompanied youth receive prompt and appropriate placement in programs such as: Special Education, Career and Technical Education, Gifted and Talented, and English Learner.

15. The applicant provides assurance that it will collaborate with district stakeholders to implement and monitor early warning academic interventions, to ensure on time promotion and graduation for homeless children and unaccompanied youth.

16. The applicant provides assurance that collaboration will occur with the McKinney-Vento Liaison and district stakeholders for proper identification and coding of homeless children and unaccompanied youth.

17. The applicant provides assurance that services provided by grant funds will not replace regular academic programs.

18. The applicant provides assurance that all identified and enrolled are accurately reported in Texas Student Data System (TSDS) Public Education Information Management System (PEIMS) in a timely manner.

19. The applicant provides assurance of collaboration with local social service agencies to provide support services and community resources for homeless children, unaccompanied youth and their families.

20. The applicant provides assurance that all homeless children and unaccompanied youth receive free meals and transportation to the school of origin, when requested by the parent, guardian, or unaccompanied youth, if it is deemed in the best interest of the student.

21. The applicant provides assurance that it will remove barriers to accessing academic and extracurricular activities, including magnet school, summer school, career and technical education, advanced placement, online learning, and charter school programs.

22. The applicant provides assurance that at least one person affiliated with the management of this grant will attend required trainings

23. The applicant provides assurance to submit a detailed report that includes all grant activities and usage of funds for the 2024-2025 Texas Education for Homeless Children and Youth (TEHCY) grant.

24. The applicant provides assurance that if services are provided on school grounds, the schools can use funds to provide the same services to other children and youth who are determined by the LEA to be at risk of failing in or dropping out of school. If programming does not occur on school grounds, the applicant cannot use McKinney Vento grant funds to pay for services to at-risk housed students [42 U.S.C. Section 11433\(a\)\(2\)\(B\)\(i\)](#).

25. Utilize [TEA Other Special Populations Self-Assessment](#) to review and analyze McKinney-Vento program implementation. This self-assessment activity must be completed by November 1, 2024, and used to inform program implementation and enhancements throughout the grant period.

26. Ensure program has a data informed plan and strategy in place to support program implementation across all campuses. Including the following data indicators: a. Review district level data to provide intensive support and targeted training and technical assistance to campuses who historically have had low or zero identification of students experiencing homelessness. b. Provide intensive support and targeted training and technical assistance to campuses who utilize the same identifier code for all students experiencing homelessness (e.g., 100% doubled-up, 100% unaccompanied homeless youth, etc.). c. Provide intensive support and targeted training and technical assistance to campuses who historically have had low or zero identification of students experiencing homelessness with a focus on campuses that have a poverty level of 30% or higher.

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9. Statutory Requirements

1. Provide a description of the proposed grant activities, programs, and services. This description should include how they address the identified needs and promote equitable access to program services needed to improve academic outcomes for homeless children and unaccompanied youth. Include the resources, strategies and/or systems that will be implemented to support target goals and outcomes, document progress and milestones, and observable results of the proposed grant activities, programs, and services. **(*Complete the attached TEHCY Grant Activity Chart, see the Program Guidelines for further guidance on completing the attachment)**

The Houston Independent School District (Houston ISD) aims to utilize the Texas Education for Homeless Children and Youth grant to implement a comprehensive set of activities, programs, and services tailored to address the identified needs of homeless students and promote equitable access to essential program services. 1. Reducing Barriers to Attendance and Achievement: Facilitate the provision of essential resources such as clothing, supplies, and transportation necessary for homeless students to attend school regularly and participate fully in educational activities. By ensuring that basic needs are met, this initiative aims to enhance students' ability to engage in learning and succeed academically. 2. Decreasing Dropout Rates for Homeless Students in Grades 7 - 12: Interventions, targeting the critical transition period from middle to high school, and support systems tailored to address the needs of homeless students in grades 7 to 12. By providing targeted support and resources, the goal is to reduce dropout rates among this vulnerable population and promote continued academic progress and graduation. Providing Ongoing Training: Support ongoing training for central and front office staff, Registrars, Student Information System Representatives, etc. focusing on the McKinney-Vento Act, sensitivity, awareness, and identification of students experiencing homelessness. By equipping district and campus staff with the necessary knowledge and skills, to enhance their capacity to identify and support homeless students effectively, in turn promoting their educational success and well-being. To achieve these objectives, Houston ISD's Homeless Education Office (HEO) will leverage existing partnerships with over 100 organizations to enhance support for homeless students.

2. Provide a description of the extent to which: A) The application reflects coordination/collaboration with other local and state agencies that serve homeless children and unaccompanied youth. Include a list of agency, community, and LEA collaborators and a brief description of the proposed coactivities that will support implementation of the proposed grant activities, programs, and services; B) the proposed use of funds will facilitate the enrollment, identification, and educational outcomes of homeless children and unaccompanied youth; C) the extent to which the applicant will promote the meaningful involvements of parents or guardians of homeless children and youth in the education of their children; and D) The extent to which homeless children and unaccompanied youth will be integrated into the regular education program.

A) Some of the key collaborators and their proposed activities are: 1. Avenue 360: Offering immunizations and referrals for medical treatment to ensure the health and well-being of homeless students. 2. Fiesta Mart LLC: Supplying required clothing, undergarments, backpacks, and food for families in need, thereby addressing basic needs and promoting attendance and engagement in school. 3. Houston Food Bank: Referring families for food assistance, providing SNAP application assistance, and supplying food for distribution at outreach events to combat food insecurity among homeless students and their families. 4. M.B. Shelter/Transitional Living Center: Offering shelter for homeless women with 1 - 2 children, ensuring stability for families experiencing homelessness. 5. Bethel's Family: Providing hot meals, groceries, and clothing to families in need, addressing immediate needs and promoting stability. 6. HISD Family and Community Engagement: Building intentional partnerships to advance student achievement by promoting a welcoming environment. 7. G. C. Community Services Association /Head Start ECC: Early childhood education programs to support the developmental needs. 8. Houston Area Urban League: Conducting workshops to empower students and families to attain job skills, housing, and career planning, promoting long-term stability and success. 9. H. C. Dispute Resolution Center: Referring families for legal assistance to address legal barriers and promote stability. 10. Texas Appleseed: Guidance regarding the rights of homeless children and youth and responsibilities of the LEA. B) Facilitate the enrollment, identification, and educational outcomes of homeless children and unaccompanied youth by addressing their unique needs and providing essential support services such as clothing, backpacks, food, and transportation, and professional development training focusing on the McKinney-Vento Act and sensitivity to the needs of homeless students. C) Parent Involvement - Provide parent education opportunities to empower parents to advocate for their children's educational needs and providing them with the necessary information and support. D) Homeless children and unaccompanied youth will be integrated into the regular education program through providing required clothing, supplies, and transportation to ensure their full participation in school activities, implementing interventions to address barriers to attendance and academic success.

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9. Statutory Requirements (Cont.)

3. Identify the types, intensity, and coordination of services to be provided in coordination with Title I, Part A, Homeless Reservations including: A) The process to review and develop the LEA's plan for coordinating services to support eligible homeless children and unaccompanied youth using Title I, Part A Homeless Reservations. Include the actual reservation for 2022 -2023 and the planned reservation for 2023 -2024 (**Complete the attached Title I, Part A and McKinney-Vento Program Coordination Chart**), and B) How the LEA determine its reservation amount for services to support homeless children and unaccompanied youth. Include how the LEA assists staff in understanding the LEA's policy or procedure to support homeless children and unaccompanied youth on all campuses regardless of the Title I status, use of these funds, and how the LEA addresses the needs of homeless children and youth in their district or campus improvement plan.

A. Identification of Needs: The district will conduct a comprehensive needs assessment to identify the specific needs of homeless children and unaccompanied youth in the district. This assessment will include input from stakeholders such as school personnel, community organizations, and homeless service providers.

The HEO will review existing services and programs available to support homeless children and unaccompanied youth, including those funded through Title I, Part A Homeless Reservations. This review will identify gaps in services and areas for improvement. Based on the needs assessment and review of existing services, the HEO will develop a coordinated plan for providing services to support homeless children and unaccompanied youth. This plan will outline specific strategies, activities, and resources to address identified needs effectively.

B. Coordination with district personnel allows for the identification of students needs and the inclusion of strategies and services to meet those needs in the Campus and District Improvement Plans. Houston ISD has identified more students than the maximum funding will allow. To supplement the proposed grant funds, Title I, Part A funds will serve to strengthen the proposed project by providing additional funds for required clothing, shoes, hygiene items, undergarments, backpacks and supplies, and transportation (via Metro passes). The reservation amount will be aligned with the goals and objectives outlined in the district or campus improvement plans, ensuring that funds are used strategically to address the needs of homeless children and unaccompanied youth.

4. Provide a description of established LEA processes to develop, review and revise current LEA policies and procedures to ensure that its proposed grant activities, programs, and services will not isolate or stigmatize homeless children and unaccompanied youth. (**Complete the attached McKinney-Vento Policies and Procedures Chart**)

Houston ISD has established policies to resolve student enrollment disputes. The Homeless Education Office is now under the Sunrise Center umbrella. The centers are located districtwide, provide onsite services such as food, clothing, mental health services to students and parents. Homeless children and unaccompanied youth will be enrolled in the LEA and will fully participate with the assistance of a network of wraparound services. Campus-based At – Risk Meetings will assemble to address barriers to enrollment and attendance, as well as the academic deficiencies of specific students. During the meetings, specialized plans are developed for at-risk students. In addition, the Homeless Education Office and the Sunrise Center teams monitor the provision of essential supports (such as required dress and transportation) to ensure that any barriers to attendance are fully addressed and resolved. As a result of the high levels of mobility and lack of affordable housing, the HEO, and Sunrise Center collaborate with campus staff such as WRS to locate and reintegrate missing students. Transportation and other critical supports are provided to encourage students to remain at their schools of origin. In addition, the HEO works closely with youth agencies which target runaways and homeless Lesbian, Gay, Bi-Sexual, Transgender and Questioning (LGBTQ) students, such as Covenant House and the Montrose Counseling Center which provide housing and counseling services for students.

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9. Program Requirements

Note to Applicants: Refer to the TEHCY Program Implementation Levels of Service and Support when addressing the four program requirements listed below.

1. Provide a description of the process and procedures that are utilized to enroll, identify, and provide all three levels of TEHCY program services and support for homeless children and unaccompanied youth who are: A) Entering and/or returning to their schools from summer or holiday break, B) Experiencing homelessness after the school year has started, C) Are not currently enrolled or attending school, and D) Are eligible for early childhood and/or prekindergarten programs.

Houston ISD employs a variety of strategies, in tandem with key partners and community-based organizations, to identify and/or enroll homeless students and unaccompanied youth at every district school and in the greater Houston area, as described in the following: (A) The Student Residence Questionnaire (SRQ) is provided to students in the enrollment packet at every campus. (B) The questionnaire is redistributed at the beginning of each semester in an effort to identify students. In addition, campus staff members are trained to provide the SRQ during a reported address change, during a request to withdraw a student, when a Statement of Residence is presented in lieu of a lease agreement, when school correspondence is returned or through a referral from a community partner. This process allows staff to identify homeless returning students as well as newly-enrolled homeless students. (C) The questionnaire is also distributed to the area shelters and has been shared with both the Houston Housing Authority (public housing) and the Houston Apartment Association and frequented motels. These entities assist through their offices by communicating with Houston ISD about students who may be residing in those locations, who may or may not be attending school. (D) Outreach staff also distribute questionnaires at parent meetings, campus and community events, local prisons, eviction and truancy courts and low-cost motels/hotels to increase identification and awareness students experiencing homelessness. Additionally, posters are also displayed at shelters, motels, and clinics. The Houston Housing Authority, Houston Apartment Association, and frequented motels assist by communicating with Houston ISD about students who may be residing in those locations. The district also hosts round up events where the SRQ is distributed and information is provided in reference to eligibility for early childhood and/or prekindergarten programs.

2. Provide a description of the annual McKinney-Vento professional development plan that is currently in place to increase awareness, support enrollment and identification, and increase staff capacity to respond to the unique educational needs of homeless children and unaccompanied youth. Include training dates, duration of training, who was trained/will be trained, and a summary of the training content and evaluation process. Include both external and internal professional development activities.

Trainings are conducted at multiple campuses by the Homeless Liaison, Sunrise Center Coordinators, and Specialists to support campuses with focus on the McKinney–Vento statute, the use of the SRQ to identify students, possible scenarios for homelessness, enrollment and transportation rights, direct and referral services, and technical support in reference to coding students in the district's student information system. The Sunrise Center and Homeless Education teams will schedule, facilitate, and record required trainings, parent meetings, and professional development opportunities, record referrals and services, provide enrollment assistance, technical assistance to campuses and other internal departments, and collaborate with shelters and community agencies as needed. Each attendee receives an information packet including enrollment policies and procedures, student rights, and LEA responsibilities concerning homeless unaccompanied youth, and a list of shelters, motels, and youth service agencies where students may reside is also be distributed to campuses to assist with the identification of students experiencing homelessness. HISD brochures/posters explaining the McKinney-Vento Act are also distributed in at locations where children who are experiencing homelessness may reside or where unaccompanied youth may live. At the beginning of the school year, the Supt.'s Bulletins, for all district employees, is used to address and increase the awareness in reference to the issues of homelessness and the McKinney-Vento Act. Trainings (face to face/virtual) and Supt.'s Bulletins are also offered to campuses to ensure that students are properly identified after natural disasters. In addition to center access to resources and supports, Sunrise Center staff work in collaboration with campus staff to integrate external and internal entities that can bring additional resources to campuses, such as Empowerment Inc. (Mental Health Services)and the Astros Foundation. Opening of Schools August 2024 – 1 hour and August 2025; At Risk Meetings for 2 hours monthly from 9/24 to 6/25; Astros Foundation Phone Bank (locate missing students), At Risk Meetings for 2 hours monthly from 9/2025 to 6/2025.

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9. Program Requirements (Cont.)

3. Provide a description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for elementary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance and engagement, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g. Special Education, English Learners, and Gifted and Talented), D) Bridging program support services, E) Assessment interventions and scores, F) Discipline interventions, G) Tutoring services, H) Supplemental academic programs, and I) Other programs or services.

A) Attendance and Engagement:Timeline:9/1/2024 - 8/31/2025 Milestones: Monthly attendance monitoring and interventions. Strategies:Implement early truancy prevention measures through Tier I Interventions staff at HEO and Sunrise Centers. Provide transportation and wraparound services to address barriers to attendance. B)On-time Promotion:Timeline:Tracked quarterly, with interventions as needed. Milestones: Review promotion status at the end of each semester. Strategies:Deploy Tier II Interventions for struggling students, including individualized instructional and attendance action plans. Monitor progress and adjust interventions as needed. C)Coordination of Targeted Services:Timeline:9/1/2024 - 8/31/2025 Milestones:Regular meetings with Special Ed. Chair and other stakeholders. Strategies:Collaboration between HEO, Sunrise Centers, and special programs to provide coordinated support for homeless children receiving multiple services. Track the impact of services on student outcomes. D)Bridging Program Support Services: Timeline:As needed Milestones:Identify students at the beginning of each school year. Strategies:Provide targeted support services, including enrollment conferences, and academic counseling, to help transitioning students adjust to their new school environment. E)Assessment Interventions and Scores: Timeline: Integrated into regular assessment cycles. Milestones:Analyze assessment data at the end of each grading period. Strategies:Use data-based decision making to identify instructional needs and deploy evidence-based interventions to address areas of concern. F)Discipline Interventions:Timeline:Ongoing as needed. Milestones: Review discipline data quarterly. Strategies: Work with Discipline staff to implement behavior intervention plans. G)Tutoring Services:Timeline: 9/1/2024 - 8/31/2025. H)Supplemental Academic Programs: At Sunrise Centers district wide Timeline: Ongoing Services Strategies: Literacy and math interventions. I)Other Programs or services: Timeline: As Necessary. Milestones: Regular Evaluations. Strategies: Implement as needed.

4. A description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for secondary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance, engagement, and truancy interventions, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g., Special Education, English Learners, and Gifted and Talented), D) Advanced placement and dual credit course work, E) Transcript review for appropriate full or partial credit, F) Credit recovery or credit repairs services, G) Assessment interventions and scores, H) Discipline interventions, I) Four-year cohort graduation, J) Graduation of all homeless students (e.g., current cohort, continuers and early graduates), K) College and career readiness programs and support services, L) Post-secondary transition plan, and M) Other programs or services.

A. Timeline: 09/01/24-08/31/25, Milestones: Monthly attendance monitoring, Strategies: early truancy prevention, B. Timeline: quarterly, Milestones: Semester promotion status, Strategies: access to rigorous curriculum, C. Timeline: 09/01/24-08/31/25, Milestones: Regular meetings with stakeholders, Strategies: collaboration between services, D. Timeline: regular course offerings, Milestones: monitor student enrollment, Strategies: access to advanced placement, dual credit, E. Timeline: Conducted at beginning of school year, Milestone: transcript review, Strategies: transcript review, F. Timeline: Offered as needed, Milestones: Monitor student progress in credit recovery, Strategies: Provide credit recovery or repair services, G. Timeline: Integrated into assessment calendar, Milestones: Analyze assessment data, Strategies: Utilize data decision making, H. Timeline: Ongoing as needed, Milestones: Review discipline data quarterly, Strategies: Implement restorative justice, I. Timeline: Tracked from freshman year through senior year, Milestones: Monitor progress toward graduation requirements, Strategies: Provide academic and social emotional support, J. Timeline: Tracked for each graduating class, Milestones:Recognition ceremonies, Strategies: Offer targeted support, K. Timeline: Offered throughout high school, Milestones: Monitor participation in college, Strategies: Provide access to college and career readiness programs, Strategies: Provide access to CCR programs. L. Timeline, Developed during senior year, Milestones: Assist homeless students in develop post-secondary transition plans. Strategies: Provide guidance and support in college applications, financial aid, and career exploration. M. Timeline, Tailored to specific needs, Milestones: Assess program impact regularly, Strategies: implement additional programs or services as needed.

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10. Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>

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12. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. During negotiation, you will be required to budget your planned expenditures on a separate attachment provided by TEA.

Payroll Costs

1.	Specialist 1 (1 position) with fringes @30% of salary	\$65,000
2.	Specialist 2 (2 positions) with fringes 30% of salary	\$193,000
3.		
4.		
5.		

Professional and Contracted Services

6.	Print Shop to print materials for trainings	\$2,000
7.	Outreach and case management services	\$40,000
8.		
9.		
10.		

Supplies and Materials

11.	Consumable office supplies to support program implementation	\$10,000
12.	Student supplies to support academic achievement and learning	\$20,000
13.	Emergency clothing, such as required dress, shoes, undergarments, and coats	\$28,000
14.		

Other Operating Costs

15.	Travel - In district travel for Homeless Liaisons, Specialists, Coordinator 1 & 2.	\$5,000
16.	Out of district travel for project staff	\$5,000
17.		

Capital Outlay

18.		
19.		
20.		

Direct and indirect administrative costs:
TOTAL GRANT AWARD REQUESTED:

For TEA Use Only:
 Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

Appendix I: Negotiation and Amendments

Leave this section blank when completing the initial application for funding.

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page of the TEA website and may be emailed to competitivegrants@tea.texas.gov Include all sections pertinent to the amendment (including budget attachments), along with a completed and signed copy of page 1 of the application. More detailed amendment instructions can be found on the last page of the budget template.

You may duplicate this page.

For amendments, choose the section you wish to amend from the drop down menu on the left. In the text box on the right, describe the changes you are making and the reason for them.

Always work with the most recent negotiated or amended application. If you are requesting a revised budget, please include the budget attachments with your amendment.

Section Being Negotiated or Amended	Negotiated Change or Amendment
<input type="text"/>	
<input type="text"/>	
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For TEA Use Only:
Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

Statutory Requirement #1 - TEHCY Grant Activity Chart

Describe the grant activities, programs, and services that will be provided to address the unique identified needs of students experiencing homelessness. Indicate which quantifiable identified needs these grant funds will address. The information in this chart should align with your SMART Goal you have identified for this application and related to student outcomes consistent with the grant's purpose. Limit to 10 Activities.

Activity Description and Targeted Student Outcomes	Estimated # of Participants	Position Responsible for Completing Activity	Related Identified Need	Budget Allocation
Training to parents of homeless children and youth on the rights and resources	2,500	Homeless Liaison and Sunrise Centers Staff	1,2	\$ 258,000 (Personnel and Fringes) \$2,000 (Supplies and Materials)
Training for district personnel to heighten the understanding and sensitivity	2,500	Homeless Liaison and Sunrise Centers Staff	1,2,3	\$ 258,000 (Personnel and Fringes) \$2,000 (Supplies and Materials)
Coordinate activities between LEA departments, campuses, and community agencies	2,500	Homeless Liaison and Sunrise Centers Staff	1,2,3	\$ 258,000 (Personnel and Fringes) \$5,000 (Other Operating Costs)
Referral services to homeless students and youth for medical, dental, mental and other health services.	1,000	Homeless Liaison and Sunrise Centers Staff	1	\$ 258,000 (Personnel and Fringes)
Extraordinary or emergency assistance needed to enable homeless children and youth to attend school.	9,000	Homeless Liaison and Sunrise Centers Staff	1,2,3	\$48,000 (Supplies and Materials)
Activities to address the particular needs for homeless children and youth that may arise from domestic violence.	1,500	Homeless Liaison and Sunrise Centers Staff	1,2,3	\$48,000 (Supplies and Materials)
School supplies distributed at shelters or temporary housing facilities or other locations.	9,000	Homeless Liaison and Sunrise Centers Staff	1,2	\$48,000 (Supplies and Materials)
Tutoring, supplemental instruction at shelter locations	300	Homeless Liaison, Sunrise Centers Staff, and external vendor	1,2	\$ 258,000 (Personnel and Fringes) (Contracted Services)
Fall Conference sponsored by Texas Homeless Network, Region 10, and THEO	17	Homeless Liaison and Sunrise Centers Staff	1,2,3	\$5,000 (Other Operating Costs)
Ongoing assessment of community partner referral and checking in for services for students' non – instructional needs	2,500	Homeless Liaison and Sunrise Centers Staff	1,2,3	\$ 258,000 (Personnel and Fringes)

Statutory Requirement 3a - Title I, Part A and McKinney-Vento Program Coordination:

Complete the following table regarding the use of Title I, Part A Homeless Reservation funds. For applicants applying as a SSA, complete a separate table and set of questions for each LEA.

	Homeless Reservation Amount	Use/Activities/Staffing
Actual Title I, Part A Homeless Reservation for FY23 (2022-2023)	\$500,000	Title I funds will be used to purchase uniforms, supplies, undergarments, shoes, etc. to enhance grant funds and achieve equitable outcomes for homeless and unaccompanied children and youth.
Actual Title I, Part A Homeless Reservation for FY24 (2023-2024)	\$500,000	Title I funds will be used to purchase uniforms, supplies, undergarments, shoes, etc. to enhance grant funds and achieve equitable outcomes for homeless and unaccompanied children and youth.

Statutory Requirement #4: Indicate if current LEA McKinney-Vento policies and procedures are current and their applicable revision date. If you indicated yes for “ Dispute Resolution ” “ Transition Assistance ” “ Truancy and Discipline ”: provide the additional information requested below.	
McKinney-Vento Policies and Procedures	Current Policy/Procedure (Indicate Yes or No)
McKinney-Vento Liaison Designation and Duties: The LEA, in collaboration with the McKinney-Vento Liaison, has established policies and procedures to inform LEA and campus staff annually LEA McKinney-Vento Liaison duties and contact information 42 US Code §11432(g)(6)(A).	Yes
Public Notice of Educational Rights: The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to ensure the public notice of the educational rights of homeless children and unaccompanied youth 42 US Code §11432(g)(6)(A)(vi).	Yes
Immediate Enrollment: The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to review and revise any LEA or campus enrollment policies or practices that may act as a barrier to the enrollment of homeless children and unaccompanied youth. 42 US Code §11432(g)(3)(C).	Yes
Identification: The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to ensure that homeless children and unaccompanied youth are identified by LEA and campus personnel. 42 US Code §11432(g)(7)(A).	Yes
School Selection: The LEA, with the McKinney-Vento Liaison, has established policies and procedures to ensure homeless children and unaccompanied can attend their zoned school in their attendance area or remain in their school. State law also permits homeless children and unaccompanied youth to attend any LEA in Texas TEC § 25.001(b)(5).	Yes
Dispute Resolution Process: The LEA in collaboration with the McKinney-Vento Liaison has developed and implemented local policies and procedures to address McKinney-Vento disputes over eligibility, school selection, or enrollment in school and ensures that they are mediated and resolved in a timely manner. 42 US Code §11432(g)(3)(E).	Yes
Do you have a local Dispute Resolution Policy? If you indicated yes, provide an attachment of the local board policy and any attachments that support this process.	
School of Origin Transportation: The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to ensure School of Origin transportation services are provided in a timely manner when requested by the parent, guardian, or unaccompanied youth 42 US Code §11432(g)(6)(A)(viii).	Yes
Free meals: The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to implement enrollment in school nutrition programs for homeless children and unaccompanied youth 42 US Code §11432(3)(C)(cc).	Yes
Comparable Services: The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to support equitable access and continuity of comparable services to: Head Start and LEA preschool programs, Special Education, English Learners, Career and Technical Education, and Gifted and Talented programs for homeless children and unaccompanied youth 42 US Code §11432(g)(4).	Yes

<p>Statutory Requirement #4: Indicate if current LEA McKinney-Vento policies and procedures are current and their applicable revision date. If you indicated yes for “Dispute Resolution” “Transition Assistance” “Truancy and Discipline”: provide the additional information requested below.</p>	
<p>Pre-School: The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to support equitable access for homeless children and unaccompanied youth to enroll in LEA-based prekindergarten programs in accordance with TEC §29.153.</p>	Yes
<p>Coordination of Resources: The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to provide community resources to homeless students and families for health care, dental services, mental health, substance abuse, housing services, and other appropriate services 42 US Code §11432(g)(6)(A)(iv).</p>	Yes
<p>Postsecondary Transition: The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to assist homeless children and unaccompanied youth with post-secondary planning. Including but not limited to, development of a four-year plan that includes post-secondary college and career options, information on dual credit courses, assistance with career interest inventories, verification of independent status for homeless unaccompanied youth, etc., 42 US Code §11432(g)(6)(A)(x)(3).</p>	Yes
<p>Training: The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to provide McKinney-Vento professional development to increase awareness, support enrollment and identification, and increase staff capacity to respond to the unique educational needs of homeless children and unaccompanied youth 42 US Code §11432(d)(5).</p>	Yes
<p>Transition Assistance: The LEA has policies and practices in place to align with requirements of Texas Administrative Code 89 Subchapter FF. Commissioner's Rules Concerning Transition Assistance for Highly Mobile Students Who Are Homeless or Substitute Care, specifically relating to students experiencing homelessness.</p> <p>Do you have a local Transition Assistance Policy? If you indicated yes, provide an attachment of the local board policy and any attachments that support this process.</p>	Yes
<p>Truancy and Discipline: The LEA has policies and practices in place in alignment with TEC § 37.001(4)(F); 37.005(d) to consult with the McKinney-Vento Liaison in regard to attendance/truancy matters and for disciplinary measures for students experiencing homelessness.</p> <p>The LEA has policies in place to support implementation of Commissioner Rules Concerning Truancy §129.1045. Best Practices for addressing the needs of students experiencing homelessness.</p> <p>Do you have a local Truancy and Discipline Policy? If you indicated yes, provide an attachment of the local board policy and any attachments that support this process.</p>	Yes

